

Lifeskills: 8 Simple Ways to Build Stronger Relationships, Communicate More Clearly, and Imp rove Your Health

Redford Dr Williams

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Here are the eight skills this book will help you master:

- 1. Identify your thoughts and feelings: how to tap into your feelings, especially the negative ones
- 2. Evaluate your negative feelings, negative thoughts, and options: how to decide when to take action
- 3. Communicate better: how to be a more effective listener and speaker
- 4. Empathize with others to understand their behavior: how to appreciate a situation from someone else's point of view
- 5. Do problem-solving: how to define the problem, generate alternatives, and evaluate the outcomes
- 6. Practice assertion: how to get others to do what you want
- 7. Practice acceptance: how to back off without feeling like a failure
- 8. Emphasize the positive: how to build better relationships using a proven ratio of positive to negative interactions

Lifeskills shows how building better relationships is an essential part of preserving health--and offers eight clear steps anyone can use to make that happen.

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